ENGL1101/1102/1103
CONSTRUCTING THE "REVISION EXHIBIT" FOR YOUR PORTFOLIO

> GOAL: To show the same or similar part of a paper in two or three stages of development and to describe and explain to your audience what you felt you improved, specified, revised, or otherwise changed between the versions.

1. Select a document you have revised during the semester.

2. Review the different journals, homework assignments, exploratory drafts, drafts and final versions of this document and decide which section or idea in the paper you are going to trace through two or more versions.

3. Select a paragraph or two from differing drafts to use in your exhibit. Often students choose to trace the evolution of their thesis/introduction, but you may choose to follow the way you developed some evidence for a body paragraph, or re-envisioned your conclusion, or any other text you have revised through multiple drafts. Most students include at least three drafts of the same or similar paragraph.

4. Copy and paste those sections into your document. Label each section (e.g., First, Second, Third or Early, Middle, Late, etc.).

5. Write a short introductory paragraph for this revision exhibit using a different color font or style. Describe what you are presenting and why you are presenting it. Consider answering: What did you change, and why did you change it? How do those changes improve the text for the reader? What composing practices which led to these changes? Why did you choose these three sections?

6. Insert comments after and/or within each section. Describe what was going on in your writing process at each point—a play by play of your thinking and actions as you drafted this paper. What did you change and why? What could you or should you have changed and why? Feel free to include any markup or comments included in earlier versions (from peer review or teacher comments).

7. Let one of your peers or your teacher read through your draft of your Exhibit. Ask your test audience if you need to explain or describe anything further.

8. Title as "Revision Exhibit" and upload this document into Portfolio Prep.

9. Once it is ready, place your "Revision Exhibit" in your portfolio.

POSTING YOUR PEER REVIEW EXHIBIT

GOAL: To show off your insightful and helpful peer editing comments to your portfolio audience.

1. Ask your classmates for suggestions and select a classmate's document that you commented on or reviewed during the semester. Choose a document that you believe is a good representation of your peer editing skills.

2. Ask for permission to post the selected classmate's paper to your portfolio and move the commented document into your portfolio. Re-title the document with the editing function: "Peer Editing Exhibit."

3. As you did for the Revision/Composing Process Exhibit, write a short introduction to the piece.

4. Check the Emma Help documents (under Resources) for any special uploading instructions. Since peer reviews are one of the few portfolio documents that you might "move over" rather than re-upload, you might have to treat them differently than other documents. Emma is constantly being updated, so checking the help files for instructions is a wise idea. Regardless, you may still store the document in Portfolio Prep until you finish the exhibit's introduction).

5. Move the final product to your portfolio.